

Healthcare Professional Name _____

Date _____



SKILLS/COMPETENCY SELF-APPRAISAL
SPECIALTY AREAS: SURGICAL/OPERATING ROOM TECHNICIAN

Applicant, please indicate your current level of proficiency in **column A** for each type of equipment or situation using the following codes.
 (Columns Year 1, Year 2 and Year 3 will be used for annual update).

LEVEL OF PROFICIENCY CODES

O = NEVER DONE 1 = NOT DONE REGULARLY 2 = 6 MOS - 1 YEAR REGULAR EXPERIENCE 3 = 1 YEAR OR MORE REGULAR EXPERIENCE

- UROLOGY
- ENT.PLASTIC
- ENDOSCOPY
- GEN/GYN
- ORTHO
- NEURO
- THORACIC VASCULAR
- GENERAL/ABDOMINAL
- CARDIOTHORACIC

SKILLS	A	YEAR	YEAR	YEAR	SKILLS	A	YEAR	YEAR	YEAR
■ CPR COURSE, BCLS					■ Initial spore test				
1. PATIENT GROUPS:					■ Correct time for instruments to run both metal and/or metal				
■ Infant					■ Receiving sterile supplies onto sterile field				
■ Children					6. COUNTING OF INSTRUMENT, SPONGES, NEEDLES, AND BLADES, ETC.				
■ Adolescent					7. GOWNING AND GLOVING OF SURGEON AND ASSISTANT				
■ Adult					8. DRAPING TECHNIQUE USED FOR THE PARTICULAR CASE UTILIZING ASEPTIC TECHNIQUE				
■ Geriatric					9. "PASSING OFF" OF EQUIPMENT TO CIRCULATOR (ie. SUCTION, BOVIE, LAPAROSCOPY EQUIPMENT, IRRIGATION TUBING, ETC.)				
2. WIPING DOWN ROOM PRIOR TO FIRST CASE					10. OPERATING ALL EQUIPMENT AND PERFORMING PRELIMINARY TESTS FOR FUNCTIONING OF THE EQUIPMENT (PRIOR TO USE)				
3. PRACTICING TEAM APPROACH IN PREPARATION OF SCHEDULED CASES IN WORKING WITH THE CIRCULATOR ASSIGNED WITH THEM THROUGH:					11. ARRANGING STERILE FIELD:				
■ Selecting instruments needed					■ All sterile equipment is kept <u>within</u> the sterile field				
■ Selecting supportive equip. needed (ie. laser, positioning equipment, power equipment)					■ Moves equipment and tables by touching <u>ONLY</u> the sterile part (ie. the top edges, etc.)				
■ Gathering and checking for proper function of equipment needed for procedure.					12. ASSISTING THE SURGEON				
■ Checking for sterility of supplies					13. DEMONSTRATING SURGICAL CONSCIENCE BY:				
■ Opening of supplies and instruments aseptically					■ Correcting breaks in sterily technique				
4. ASSEMBLING PREFERRED SUTURES WITH ASEPTIC TECHNIQUE					■ "Policy" all movement around the sterile field				
5. WORKING WITH THE AUTOCLAVES					14. KEEPING CIRCULATOR INFORMED OF ITEMS IMPLANTED: SIZE, TYPE, AND ANY OTHER PERTINENT INFORMATION.				
■ Changing daily graphs									

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SKILLS	A	YEAR	YEAR	YEAR	SKILLS	A	YEAR	YEAR	YEAR
15. COMMUNICATING PERTINENT INFORMATION TO APPROPRIATE PERSONNEL SUCH AS:									
■ Changes in procedure necessitating acquisition of extra instruments in a timely manner.									
■ Needing equip. repair, etc.									
16. PREPARING DRESSINGS AND APPLYING THEM									
17. "TAKING-DOWN N" OF OPERATIVE FIELD									
18. CLEANING OF INSTRUMENTS									
19. REMOVING OF SOILED GOWN AND GLOVES, PROPER DISPOSAL									
20. RESTOCKING SPECIAL SETS SUCH AS ORTHO SETS, ETC. MAKING SURE THEY ARE READY TO GO FOR NEXT CASE									
21. CHARTING, DOCUMENTATION									
22. CONSENTS									
23. PATIENT & FAMILY TEACHING									
24. UNIVERSAL PRECAUTIONS/INFECTION CONTROL									
25. ADMISION/DISCHARGE/TRANSFER									

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Signed: _____

Date: _____
